



405 14th Street, Suite 1000, Oakland, CA 94612

Pre-Bid Conference

(408) 483-4267

DATE: October 13, 2020

FROM: Stephen Goltiao

PROJECT: **BUSD Sierramont Middle School - Ornamental Fences and Gates**

MEETING: PRE-BID CONFERENCE

DATE: October 13, 2020

TIME: 1:00 PM

PLACE: Sierramont Middle School
3155 Kimlee Drive
San Jose, CA 95132

PLEASE NOTE – SOCIAL DISTANCING WILL BE STRICTLY ENFORCED AT THE SITE WALK

1. Introduction of team members

- A. Owner: Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132
(408) 923-1800
Tony Kanastab, Director of Bond Facilities and Modernization
Dan Norris, Director of MOT
- B. Architect: McKim Design Group
4595 Cherry Avenue
San Jose, CA 95117
(408) 927-8110
Kirk McKim: Project Architect
- C. Construction Manager: Kitchell CEM
405 14th Street, Suite 1000
Oakland, CA 94612
(408) 483-4267 cell #
Stephen Goltiao: Project Manager

2. Authority and Responsibility of Team Members and Lines of Communications:

- A. Owner: Successful contractor will sign a contract with the Owner.
- B. Architect: Plans & Technical specifications
- C. Construction Manager: All contact by the bidders and contractors during the bidding and construction phase will be through the Construction Manager.
- D. Wage Rates: This is a Prevailing wage Project.
- E. Pre-Qualified: Not required for this project.

3. Review of Bidder Information:

- A. Bids Due: October 22, 2020 before 2:00 PM
- B. Bid Location: BUSD Purchasing Dept. 1376 Piedmont Rd., San Jose, CA 95132
- C. Bid Documents: Available from BUSD website: www.berryessa.k12.ca.us or Kitchell CEM – sgoltiao@kitchell.com

- D. Bid Forms: **Forms required with Bid Proposal**
 - 1. Signed Bid Form**
 - 2. Bid Bond on the District's form or other security**
 - 3. Designated Subcontractors List**
 - 4. Non Collusion Affidavit**
 - 5. Fingerprinting Notice and Acknowledgement**
 - 6. Iran Contracting Act Certification**

- 4. Information Available:
 - A. List of plan holders and interested parties is available from Kitchell CEM.
- 5. Milestones and Liquidated Damages for project:
 - A. Time of completion for the Ornamental Fences and Gates Project shall be fifty (50) calendar days from Contractor's receipt of the Owner's Notice to Proceed.
 - B. Liquidated Damages: \$500.00 per day beyond the 50 calendars days from NTP.
- 6. Review of Terms & Conditions:
 - A. Payment and Performance Bond: 100% performance and payment bonds are required.
 - B. Occurrence Based Commercial General Liability Insurance
 - General Aggregate \$2,000,000
 - Per Occurrence \$1,000,000
 - "Any Auto" Automobile Liability Insurance
 - Combined Single Limit \$1,000,000
 - C. Workers' Compensation
 - Statutory Limits
 - D. Certificates: Criminal Background Check / Fingerprinting Certification
- 7. Addendum – All addendums must be acknowledged on proposal.
- 8. Questions / Site Tour